



EDMOND TEMPLE
Mayor

PAM GRIDER
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS

Municipal Office

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JOHN MERHEGE
Trustee

DAVID P. RYAN
Trustee

ROBERT WILSON
Trustee

DEBBIE PACKARD
Deputy Clerk

**Minutes for Wednesday, April 10, 2013
Regular Scheduled Council Meeting – 6:00pm
Village Governing Body Conference Room**

Present: Mayor Temple, Mayor Pro-Tem Grider, Trustee Merhege, Trustee Ryan, Trustee Wilson, Clerk/Treasurer Trujillo, Deputy Clerk Packard, along with reference to the attached sign in sheet.

1. Call to Order

Mayor Temple called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

Mayor Temple led those in attendance in the Pledge of Allegiance.

3. Approval of Agenda – The Mayor requested that number 5, Certified Local Government with Elizabeth Elliott be moved under number 7.

Trustee Merhege made the motion to move number 5 beneath number 7 on the agenda, and then motioned to approve the agenda, and Mayor Pro-Tem Grider seconded. All ayes, motion approved.

4. Appointment of Police Chief – Mayor Temple introduced Rod Saint to the Council as the recommended Police Chief, and stated that this position must be appointed.

Trustee Merhege made the motion to appoint Rod Saint as the new Police Chief, and Trustee Ryan seconded. All ayes, motion approved.

5. Solar Project – Guillaume Visot-Nolder – Mr. Visot-Nolder stated that an architect and electrical designer studied the Waste Water Plant and found that only 10% of solar energy would be lost annually – refer to handout. He noted that the “solar (sun) window” is 9:00 a.m. to 3:00 p.m. Potential issues are:

- Trees – see handout #2. Needs the approval of the NMDOT to removed.
- There are 3 basins, and need approval to use 1 of them. Ms. Nalezny stated that the current basin does not meet the EPA specs.
- There are 5 utility lines that will reduce 40% of the energy – feasible to move lines – cost benefit? Feasible to put extra panes?

Discussion of possibly working with DOT and/or tear down shed and add extra panels. The Mayor stated he would also like a study of the Police Dept (new building) and American Legion, so the electrical reports from Jemez COOP need to be requested and given to 310 Solar.

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6. **Farmers Market Request as Vendor – Jennifer Olson** – Ms. Olson stated that she is the new local marketing Manager, and would like permission to use the Park for their Saturday Markets. Clerk Trujillo will follow up on liability insurance, and all Council Members concurred use of the Park for the Farmers Market. Ms. Olson will provide dates to the Village Office – start/stop. July 4th will not be an issue, as they may use the park on this day as well. Approval was granted to get the storage shed key – Ona will finalize.
7. **Certified Local Government – Elizabeth Elliott** – Ms. Elliott met with a Rep from the State Historical Preservation Department regarding the status of the Bath House/renovations. The Rep stated that are grant dollars available. The Rep suggested to start with a lower dollar grant, then work to bigger dollar grants. Google “Certified Local Government” for more info, and monies for Lead Staff including training, labor, etc. Ms. Elliott will ask a Rep from the Historical Preservation Division attend the May or June meeting for more information. The Mayor noted he is meeting with the Corp of Engineers regarding the walkway and invited the Elliott’s to the meeting.
8. **American Legion Update – Dave Ficht** - Stated that “gambling” is on hold – still deciding if workable. There is new Leadership due to the yearly voting of Officers. The Legion wants to work with Village, and offered use of dumpster for public events. He noted that the Bath House sign blew down again, asked if the Legion and Bath House could have a “co-sign”, and Council agreed. The Legion will be removing the evaporate cooler, and will get with Maintenance Chad Bell to store.
9. **Reports Submitted/Not Submitted**
Library, Sewer, Bathhouse, Maintenance, Police, Fire and Court Reports were submitted.
 - **Fire & Ice Final Update by Mayor Pro-Tem Grider** – The profit from this event was \$581.85, and \$1,390 went to the non-profits. Successful event and advertised well – some glitches due to new staff.
10. **Approval of March 13th Council Minutes**
Trustee Ryan made a motion to approve the March 13th Council Minutes, and Trustee Wilson Seconded. All ayes, motion approved. +
11. **Monthly Reports**
 - **Village Clerk Report – Clerk/Treasurer Trujillo**
Clerk/Treasurer Trujillo reported:
 - The GRT was \$13,021, and that the Lodger’s Taxes are current.
 - Working with management on the upcoming new budgets for the Bath House, Waste Water and Police Dept.
 - Advised that Debbie Packard and she will be attending the weekly NM Municipal League Conference next week, and Donna Lea would cover a couple days while out.
 - Reviewed Quarterly Reports with Council noting that the Bath House back on track except for the Admin Fees of \$25K-how to handle shortfall? Advised to void checks at end of budget year.
 - Noted that running new Quick Books with Peachtree with Waste Water to make sure both programs provided same info – will report back later.
 - Codification Update – Ms. Trujillo will have a final draft to the Council at the end of May. There needs to be Public Hearings regarding all ordinances with approval to finalize this project. Trustee Merhege would like to see an overview of all the changes,

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and it was stated that Pam Grider and she will work on providing this information. Mayor Pro-Tem Grider stated that P&Z ordinances will be included in this process too.

- DMV – Ms. Trujillo suggested that the DMV and Event Planner be combined into one position and possibly include tourism. Trustee Merhege suggested that may want to keep duties separate until the DMV program gets established.

• **Waste Water Report – Karen Nalezny**

- Having flow meter people, but will get new one with support from Albuquerque.
- Getting bid for construction the week of April 22nd. Trustee Merhege would like to look at the plans.
- Noted that the solar plans for the Waste Water area looked good and encouraging. She believes it's a good idea and supports the project.

12. **Village People Park Projects** - the playground is on track with the grand opening at noon time on Saturday, April 27th. All Council and community members invited.

13. **Village Engineering/Wilson & Company** – The Mayor stated the HB 107 passed which provides \$70K to help fund a new Police Department, plus additional \$179K from outlay monies. Mayor asked to use Wilson and Company.

Trustee Merhege motioned to have the Police Department use the Wilson and Company as the Village's engineer, and Trustee Ryan seconded. All, ayes, motion approved.

14. **Mayor's Report** - Mayor Temple stated:

- A Mr. Johnson has a ½ acre that could house communication equipment with a possible cell tower. Mayor asked if he should open up the discussion with Mr. Johnson and all Council members agreed.
- Noted that he had heard the nuns were leaving the valley, and wanted Council members to consider how the Village could control commercial use of the land when/if sold.
- Linda Riddle from the Forest Service met with the Mayor and said that there would be major forest closures within the next month. After discussion, it was decided that the Mayor should send a letter to Linda noting Village's concerns closing day areas that impact tourism.

15. **Trustee Reports**

1. **Mayor Pro-Tem Grider** – No report.

2. **Trustee Merhege** – No report.

3. **Trustee Ryan** – Noted that an arborist looked at the old tree in front of his property and stated it may be too old as the limbs are hollow which could impose a hazard, but getting second opinion. Trustee Ryan asked if the Fire Chief resigned, and Ms. Trujillo and Mayor Pro-Tem Grider said they either talked with or received a resignation via email. Mayor Temple said he would reply to Mr. Cart's email approving the resignation.

4. **Trustee Wilson** – No report.

16. **Executive Session** – No executive session during this meeting.

17. **Adjournment**

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Trustee Ryan moved to adjourn the meeting and Mayor Pro-Tem Grider seconded the motion. All ayes, motion approved.

Meeting adjourned at 8:21 p.m.



Edmond Temple, Mayor
Village of Jemez Springs

Attest:



Ona P. Trujillo, Clerk/Treasurer
Village of Jemez Springs

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